Ace Core Cleaning

Airbnb Cleaning

STANDARD OPERATING PROCEDURE

1. PURPOSE

Set the key requirements for cleaning Airbnb properties, including timing, cleaning, photos, property checks and reporting.

2. CLEANING SCHEDULE

Start Time
Start by
11:00 a.m.

Finish Time
Complete the clean by
2:30 p.m.

Cleaning Checklist
Follow the assigned checklist (do not skip items).

3. CLEANING EXPECTATIONS

- Deliver hotel-level cleanliness.
- Complete the full checklist before leaving.
- Reset the property for the next guest (clean, restock and organize).
- Check for any damage, missing or broken items, or maintenance issues.

4. PHOTO REQUIREMENTS

Take a total of 12 photos for each clean.

AREA	PHOTO COUNT
Bedrooms	2
Bathrooms	3
Kitchen	3
Living Area	2
Restocking	1
Final Property Overview	1
TOTAL	12

5. REPORTING

If you find any damage or maintenance issues, take a close-up and a wider photo and report it immediately, with a short note.